

EASTERN ATHLETIC ASSOCIATION OF THE DEAF, INC.

CONSTITUTION AND BY-LAWS

PART 2

ARTICLE I

MEMBERSHIP

SECTION 1. *Membership Requirements.*

SUBSECTION 1(a). Qualified team franchise shall have organized and have a slate of officers and/or the management.

SUBSECTION 1(b). Team franchise in the territory shall be responsible fully by the team representative or its club acceptable to the Executive Board.

SECTION 2. *Membership Due.*

SUBSECTION 2(a). Team franchise shall pay its renewal membership due of Twenty-Five Dollars (\$25.00) for the Eastern Athletic Association of the Deaf to the Secretary-Treasurer before the deadline of the team registration.

SUBSECTION 2(b). The Secretary-Treasurer shall be notified of this said team's representative of team status to retain the membership on or before a date set by the Secretary-Treasurer.

SECTION 3. *New Member.*

New applicant, upon the approval of the Executive Board, shall pay initial fee of Fifty Dollars (\$50.00) for first year of membership to the Secretary-Treasurer and shall pay Twenty-Five Dollars (\$25.00) annually thereafter to the Secretary-Treasurer.

SECTION 4. *Franchise Rejoins Association.*

Team franchise failing to remit the annual renewal membership due after February 1 and wishing to apply for re-admission into this Association shall follow procedure reserved for new members.

ARTICLE II

DELEGATES

SECTION 1. *Classes of Delegates.*

SUBSECTION 1(a). There shall be five (5) classes of memberships: club delegates, team delegates, delegates-at-large, committee delegates and general chairperson along with the members of the Board of Directors.

SUBSECTION 1(b). Club delegate shall be appointed by his/her member club to represent it at the Delegates meeting at the time of the Championship Tournament.

SUBSECTION 1(c). Team delegate shall be appointed by his/her member team franchise to represent it at the Delegates meeting at the time of the Championship Tournament.

SUBSECTION 1(d). Each past officer of this Association and each past district President shall be entitled to attend the Delegates meeting as delegate-at-large, only if he/she is not attending the meeting as an officer of this Association, club delegate, team delegate or committee delegate.

SUBSECTION 1(e). The general chairperson of the Championship Tournament shall be entitled to attend the Delegates meeting at the time of the Championship Tournament during his/her tenure.

SUBSECTION 1(f). Committee chairpersons and all appointed members shall be the delegates during their terms.

SECTION 2. *Delegate Rules.*

SUBSECTION 2(a). The appointment of every delegate shall be in writing, duly certified by the secretary of member club or team franchise management presented to the Secretary-Treasurer at the Delegates meeting.

SUBSECTION 2(b). A delegate unable to attend a Delegates meeting may appoint an alternative from the club or team franchise represented.

SUBSECTION 2(c). Each delegate shall be entitled to one (1) vote and shall have voice at the meeting.

SUBSECTION 2(d). Tardy delegates who arrive at session more than thirty (30) minutes shall not be privileged to take the floor for discussion of matters during the business session and shall be permitted to vote.

ARTICLE III

OFFICERS

SECTION 1. *EAAD Elected Officers.*

SUBSECTION 1(a). The officers shall be elected by ballot by a majority vote of the Delegates at the time of Basketball Championship Tournament every year.

SUBSECTION 1(b). President, Tournament Director and Public Relations shall serve for a term of two (2) years based on odd years. Vice President and Secretary/Treasurer shall serve for a term of two (2) years, based on even years. The term shall be effective on June 1 through May 31.

SUBSECTION 1(c). Any officer of the Executive Board can participate in any sport sponsored by this Association or in any other region.

SUBSECTION 1(d). The officers shall be prohibited to hold office in the sport organization at the national level.

SECTION 2. *Sworn In.*

The newly elected officers shall take the oath of office during the Basketball Championship Tournament at the gym before awards. The highest-ranking outgoing officer to the newly elected officer as follow shall administer the oath:

“Do you solemnly swear to uphold the rules and regulations of this Association, to faithfully perform the duties of your office to the best of your ability; to be firm, yet fair, to all to work diligently at all times toward the betterment of this Association?”

Each newly sworn officer is to respond affirmatively. In case where no outgoing officer is, then a past Association officer may administer the oath.

ARTICLE IV

DUTIES AND POWERS OF ELECTED BOARD OF DIRECTORS

SECTION 1. *President.*

The President shall perform the following duties:

- (i) Serve the chief executive and spokesperson.
- (ii) Preside at the Executive Board, Board of Directors, and Delegates meetings.
- (iii) Assign duties to other EAAD officers and committees.
- (iv) Perform other such duties pertaining to the office of the President.
- (v) Represent this Association at applicable national sport organization meeting.
- (vi) Monitor and enforce the provisions, objectives and purposes of this Association.

- (vii) Make a status report of the meeting of national sports organization he/she attends and forward the same to member clubs, Delegates, Board of Directors, and Executive Board of this Association within thirty days (30) days following the meeting of national sports organization.

SECTION 2. *Vice President.*

The Vice President shall perform the following duties:

- (i) Have the power to perform the duties of the President in the absence of the inability of the latter to act.
- (ii) Serve as the Chairperson of the Law Committee.
- (iii) Mail updated changes and corrections as well as the typo errors made in the Constitution and Bylaws, Basketball, Softball and EAAD Hall of Fame to member clubs, member team franchises, the Executive Board and Board of Directors within sixty (60) days following the Delegates meeting.

SECTION 3. *Secretary-Treasurer.*

In addition to the duties specified by the Delegates, the Secretary-Treasurer shall perform the following duties:

- (i) Serve as the Chairperson of the Law Committee in the absence of Vice President.
- (ii) Be bonded in such sum as the Delegates may from time to time determine by vote.
- (iii) Keep minutes of all Association meetings, handling all correspondences for this Association and notify the member clubs, team franchises, Delegates and Board of Directors of the dates and times of all Association meetings.
- (iv) Distribute copies of minutes of the Board of Directors and Delegates meeting to all delegates within thirty (30) days following the Board of Directors and Delegates meeting and thirty (30) days prior to the next the Board of Directors and Delegates meeting.
- (v) Keep all duplicate copies of all his/her correspondences for this Association.
- (vi) Print registration cards for the Championship Tournament sessions and send the same to the chairperson of the next host prior to said Championship Tournament.
- (vii) Collect all dues, Created on where applicable, from the clubs, teams and individuals.
- (viii) Receive all money of this Association and pay bills approved by the President with the consent of the Executive Board.
- (ix) Establish a bank account in the name of this Association of his/her residential city.
- (x) Make all withdrawals and payments by bank check supported by vouchers and receipts and countersigned by the President.
- (xi) Deposit receipts in the amount received and all deposits shall be supported by written evidence of source of the money.

- (xii) Submit a financial statement of audited or un-audited complete accounting of receipts and disbursements to the Executive Board, Board of Directors, and Delegates at the Delegates meeting during the Championship Tournament.
- (xiii) Submit the photocopy of bank statement to the President monthly.

SECTION 4. *Publicity Director.*

The Publicity Director shall perform the following duties:

- (i) Publicize the activities of this Association.
- (ii) Chair the panel of the EAAD Hall of Fame.
- (iii) Arrange adequate coverage of the Championship Tournament.
- (iv) Keep his/her possession records and results of all Championship Tournaments.
- (v) Oversee the EAAD Hall of Fame banquet and ceremony.
- (vi) Write the results of the Championship tournament.
- (vii) Be the editor of the EAAD newsletter.
- (viii) Serve the chief authority of this Association's homepage on the Internet.
- (ix) Oversee and appoint a chairperson for Hall of Fame Awareness Day.

SECTION 5. *Tournament Director.*

The Tournament Director shall perform the following duties:

- (i) Be the head official in full charge of the tournament.
- (ii) Keep accurate records of individual statistics in Championship Tournament and submit copies to the Secretary-Treasurer for permanent files of this Association.
- (iii) Furnish host's tournament aides with scorebooks, score sheets, necessary items and instructions for selecting the all-star team in the Championship Tournament.
- (iv) Shall report the basketball statistics to the Publicity Director after the tournament within thirty (30) days.
- (v) Preside at the Coaches meeting.
- (vi) Shall not be permitted to be active in any events during Basketball Championship Tournament.

ARTICLE V

EXECUTIVE BOARD

The Executive Board shall, in addition to the duties and powers prescribed elsewhere in the Rules and Regulations, have power, and shall perform the following duties:

- (i) Admit any qualified organization to this Association under the rules and regulations that they may deem proper.
- (ii) Remove any member of the Executive Board from office by a majority vote of Delegates for neglect of duty or conduct tending to impair his/her usefulness as a member of such board.

- (iii) Appoint replacement to hold office (except the President) until the next election.
- (iv) Explain, define and interpret provisions of the rules and regulations of this Association upon request of any members.
- (v) Make photocopies of their official correspondence (letters, etc.) and submit copies to all parties to keep communications up to date.
- (vi) Collect all money due to this Association and expend the same.
- (vii) May take action by e-mail or videophone concurrence by a majority of the members in the case of an emergency. Such action shall be noted in a special memo placed in the minute book and signed by the person obtaining such concurrence, and shall be reported in the minutes of next meeting.
- (viii) May conduct necessary actions by electronic reproduction written communication methods in between its meeting, later ratified in subsequent organizational meetings for the record.

ARTICLE VI

BOARD OF DIRECTORS/DELEGATES MEETING

SECTION 1. *The Board of Directors/Delegates Meeting.*

SUBSECTION 1(a). The Board of Directors and Delegates meeting shall be held at the Championship Tournament site during the process of the Championship Tournament at such time as the President may designate.

SUBSECTION 1(b). The Secretary-Treasurer shall mail the notice of Board of Directors and Delegates meeting to the secretary of all member clubs, to all member team franchises and to all delegates of the Board of Directors and Delegates thirty (30) days prior to the Championship Tournament.

SECTION 2. *Quorum.*

At the Delegates meeting, a quorum shall consist of delegates from at least thirty percent (30%) the member clubs and team franchises.

SECTION 3. *Order of Meeting.*

At the Board of Directors and Delegates meeting, the order of business shall pertain only to the subject of basketball and softball, depending on the type of Championship Tournament held at the time of the meeting. The following is order of business, as follows: (1) *Roll Call*; (2) *Approval of Previous Minutes of the Meeting*; (3) *Treasurer's Report*; (4) *President's Report*; (5) *Vice President's Report*; (6) *Secretary's Report*; (7) *Law Committee's Report*; (8) *Committees' Report*; (9) *Unfinished Business*; (10) *New Business*; (11) *Bidding for the Tournament Sites*; (12) *Elections*; (13) *Announcements*; and (14) *Adjournment*.

SECTION 4. *Powers and Duties of Association.*

SUBSECTION 4(a). On the recommendation of the Association by a two-third (2/3) vote may as follows:

- (i) Suspend or bar a player, coach, manager or delegate to all Championship Tournament and/or meetings of this Association for non-sportsmanlike conduct or conduct which tends to injure this Association and the orderly conduct of its meetings and/or tournament.
- (ii) Determine any misconduct leading to a fine, which shall be paid, by him/her, his/her team franchise or his/her club. The respective club in this Association and its team shall be suspended from all activities until the fine is paid.

SUBSECTION 4(b). The Delegates shall decide all protests in this Association.

SUBSECTION 4(c). The Delegates shall make decisions on all matters arising in this Association.

ARTICLE VII

FINANCES

SECTION 1. *Regional Fee.*

This Association shall pay annually its renewal regional fee to the national sports organizations.

SECTION 2. *Expenses of Elected Officers.*

SUBSECTION 2(a). The expenses of five (5) elected officers of the Board of Directors to Championship Tournament site shall be paid out of treasury of this Association and of the host sponsoring such tournament on a fifty-fifty (50-50) basis. For each officer, the reimbursement shall be limited to the cost of a round-trip airplane coach fare for over two hundred fifty (250) miles and as for officers' lodging shall be provided and paid by the host.

SUBSECTION 2(b). Automotive mileage expenses based on Internal Revenue Service Contributions' rate-mileage from his/her residency to the Championship Tournament site and back shall be reimbursed out of the treasury of this Association and of the host sponsoring such tournament on a fifty-fifty (50-50) basis.

SUBSECTION 2(c). The transportation expenses of five (5) officers of the Board of Directors to and from the host site for the purpose of the tournament drawings shall be paid out of the treasury of this Association and of the host on a fifty-fifty (50-50) basis. If the Tournament Director cannot attend the tournament drawings, then one member of the Executive Board shall take his/her place for the tournament drawings.

SECTION 3. *Expenses of the Delegates.*

This Association shall not be held responsible for the transportation, lodging, lost-time compensation and combination ticket expenses incurred by delegate attending Board of Directors meeting.

SECTION 4. *Expenses in Attending as National Representative.*

This Association shall reimburse the President or his/her alternate, an officer in the next order of rank, for one hundred percent (100%) of the transportation costs he/she incurred up to the cost of the lowest round trip airfare, and car rental upon proof of the receipts reflecting the mode of transportation to go to the meetings of the of board of directors of the national sports organizations. This Association shall reimburse this representative of this Association a limit of the total lodging for five (5) nights and up to two hundred fifty (\$250.00) for a combination ticket in the national tournament city.

SECTION 5. *Officers' Honorariums.*

SUBSECTION 5(a). The Secretary-Treasurer shall receive an honorarium of two hundred twenty-five dollars (\$225.00) payable to the end of his/her term.

SUBSECTION 5(b). The President, Vice President, Public Director and Tournament Director shall receive an honorarium of one hundred dollars (\$100.00) each payable to the end of his/her term.

SECTION 6. *Registration Fee.*

SUBSECTION 6(a). An individual registration fee of ten dollars (\$10.00) at the Basketball Championship Tournament and eight dollars (\$8.00) at the Softball Championship Tournament shall apply to all players, managers, athletic directors, Board of Directors, Executive Board, lifetime pass holders, local tournament committee, fans and guests.

SUBSECTION 6(b). The host shall remit new proceeds of individual registration fees to the Secretary-Treasurer immediately following the Championship Tournament on same day.

SECTION 7. *Incomes and Expenses of This Association.*

The receipts from all sources shall be devoted to defraying the expenses of this Association and for printing and other necessary expenses incurred by the Executive Board.

SECTION 8. *Check.*

The money shall be paid to this Association by the check. Personal check is allowed. Any bounced check shall be charged fifty dollars (\$50.00) to the payee.

ARTICLE VIII

COMMITTEE

SECTION 1. *Auditing Committee.*

SUBSECTION 1(a). The Auditing Committee shall consist of three (3) members appointed by the President with the approval of the Board of Director during the drawing of pairings meeting two (2) weeks before the Championship Tournament. Such appointed Auditing Committee members serve for a term of one (1) year, starting as of May 1 and terminating on April 30.

SUBSECTION 1(b). They shall audit and examine the accounts of the Secretary-Treasurer at the Championship Tournament. They shall make the report during the meeting of the Board of Directors and Delegates. The Chairperson of the Auditing Committee shall have the sole responsibility for making report in person at the Board of Directors and Delegates meeting.

SUBSECTION 1(c). The Auditing Committee shall also, on the order of the President, require the Secretary-Treasurer to turn over of all checkbooks, books, papers, vouchers, bank statements and other records pertaining to his/her office to the Auditing Committee.

SECTION 2. *Law Committee.*

SUBSECTION 2(a). The Law Committee shall consist of the Vice President as chairperson and four (4) members appointed by Vice President from this Association. Such appointed Law Committee members serve for a term of one (1) year, starting as of May 1 and terminating on April 30.

SUBSECTION 2(b). The chairperson shall rule on all questions pertaining to the Rules and Regulations of this Association.

SUBSECTION 2(c). This Law Committee shall have authority to propose amendments of its own to the Rules and Regulations of this Association, subject to the approval of the Delegates.

SECTION 3. *Special Committee.*

For other special committee, as may be deemed necessary, the President shall determine and appoint the number of members with the approval of the Executive Board.

ARTICLE IX

LIFETIME PASSES

The lifetime passes issued to all past Presidents, Executive Board officers who have served at least three (3) full terms in such capacity, the elected EAAD Hall of Famers and same players winning three (3) consecutive EAAD Basketball Championships with same team shall entitle them to attend any sanctioned tournaments held by this Association with the exception of the EAAD Hall of Fame Ceremony.

ARTICLE X

AMENDMENT

SECTION 1. *Change.*

SUBSECTION 1(a) All proposed amendments shall be submitted in writing to the Law Committee Chair at least thirty (30) days before the date of the annual basketball and softball meetings.

SUBSECTION 1(b). No amendment shall be made to the Rules and Regulations at the Delegates meeting, except by a two-thirds (2/3) vote of the delegates present.

SUBSECTION 1(c). Changes in Parts 1, 2,3 and 5 may be made only during the Delegates meeting held at the time of the Basketball Championship Tournament.

SUBSECTION 1(d). Changes in Part 4 can be made only during the Delegates meeting held at the time of the Softball Championship Tournament.

Revised: *November 21, 2011*
Stewart Gerlis; *President, EAAD*